



## University Institutional Loans Deferment Request Form

To be completed by the borrower:

### Borrower Information

Name: \_\_\_\_\_

Loan ID#: \_\_\_\_\_

Permanent Address Street: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email address: \_\_\_\_\_

### Deferment Type (check only one)

Full Time Student (for all university loans)

Half Time Student (for all university loans except Primary Care Loans or LDS loans)

Graduate Fellowship (for Primary Care Loans or LDS loans only)

Medical Residency Program (for Casperson, Ellwood, Kaplan, Medical, Plitt, Primary Care, or LDS loans)

Unemployment (for Brown 20<sup>th</sup> Century, Brown University POL, or Urban Education loans only)

Economic Hardship ((for Brown 20<sup>th</sup> Century, Brown University POL loans only)

Full Time Service in Peace Corps (for all university loans except Plitt or Urban Education loans)

AmeriCorp Vista (for Casperson, Ellwood, Kaplan, Medical, Brown 20<sup>th</sup> Century, or Brown University POL Loans only)

Full Time Service in Armed Forces (for all university loans except Plitt or Urban Education loans)

### **I understand that:**

1. I must have Page 2 completed and certified by an Authorized Official before submitting my deferment request.
2. Prior to approval, I must make any payments that were due before my deferment period began.
3. I may be required to provide further documentation to verify my eligibility before deferment may be granted.
4. Once approved, I will receive a letter from Student Financial Services listing the dates of my approved deferment.
5. The deferment will only be approved for a maximum of 12 months at a time.
6. If my deferment circumstance extends beyond the dates of my approved deferment, I must reapply to extend the deferment.
7. If I also have Federal Perkins Loans or Federal Direct Loans, I must complete a separate federal deferment forms for those loans.

### Borrower Certification

I am requesting deferment on my loan(s) in accordance with the regulations as described in my original promissory note. I certify that the information shown above is true and correct. I will notify Student Financial Services immediately of any change in my status.

Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**To be completed by an authorized official before submitting to SFS:**

**Authorized Official Certification (must be completed by agency official who can validate a borrower's status)**

Certification Period Start Date (mm/dd/yyyy): \_\_\_\_\_ End Date: \_\_\_\_\_

School OPE ID# (if applicable): \_\_\_\_\_

Agency/Employer/School Name: \_\_\_\_\_

Address: \_\_\_\_\_

I certify that the information stated above is true and correct and that the borrower meets the deferment eligibility guidelines as of the date of this certification.

Authorized Official Name & Title: \_\_\_\_\_

Authorized Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Official Stamp/Seal** (invalid without stamp/seal – or letter of certification on official letterhead)

The completed application may be emailed to [sfs@brown.edu](mailto:sfs@brown.edu) or mailed to SFS at the address provided above.